



Gateway's Broker Portal



| For your pocket
& your planet

Gateway Broker Portal

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**For your pocket
& your planet**

How to register for Gateway's broker portal

Google and Microsoft Outlook Users

Gateway Bank invited you to access applications within their organization

M Microsoft Invitations on behalf of Gateway Bank
To: You

i Please only act on this email if you trust the organization represented below. In rare cases, individuals may receive fraudulent invitations from bad actors posing as legitimate companies. If you were not expecting this invitation, proceed with caution.

Organization: Gateway Bank
Domain: [Gateway Bank.onmicrosoft.com]Gateway Bank.onmicrosoft.com

If you accept this invitation, you'll be sent to <https://ccweb-uat.gatewaybank.com.au/cip/gateway/operator/manage.html>.

[Accept invitation](#)

[Block future invitations](#) from this organization.

This invitation email is from Gateway Bank ([Gateway Bank.onmicrosoft.com]Gateway Bank.onmicrosoft.com) and

Step 1

- You will receive an invitation from Gateway Bank to register for the Broker Portal.
- The invitation will come via email
- You will need to click the button 'Accept invitation' to register your access.

bank Gateway

Sign in

testsamyam@outlook.com

[Can't access your account?](#)

Next

Gateway Broker Support Portal Sign-in page text to be entered like Broker Support contact details

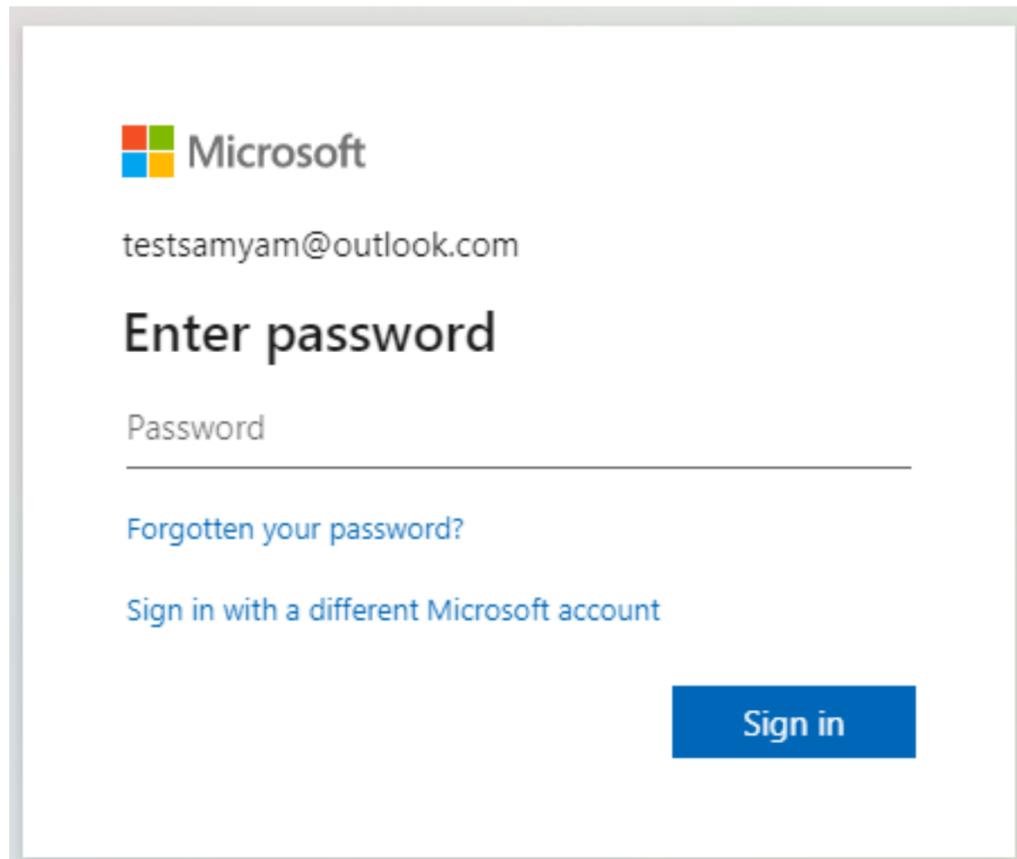
Step 2

- You may receive this pop-up box to review permissions
- Sign in using your email address

Step 3

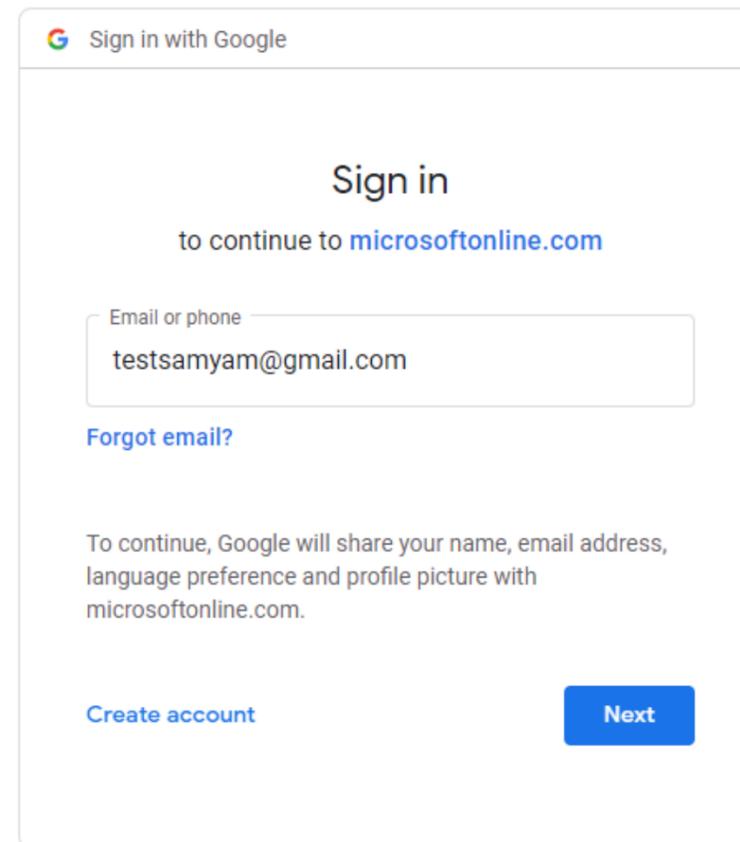
Please note that during the sign-in process, it may be necessary to authenticate your email account login credentials. Please use the same credentials you use to login to your email account if required.

Microsoft Users:



The screenshot shows the Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the email address 'testsamyam@outlook.com' is displayed. The main heading is 'Enter password'. There is a password input field with the placeholder text 'Password'. Below the field are two links: 'Forgotten your password?' and 'Sign in with a different Microsoft account'. A blue 'Sign in' button is located at the bottom right of the form.

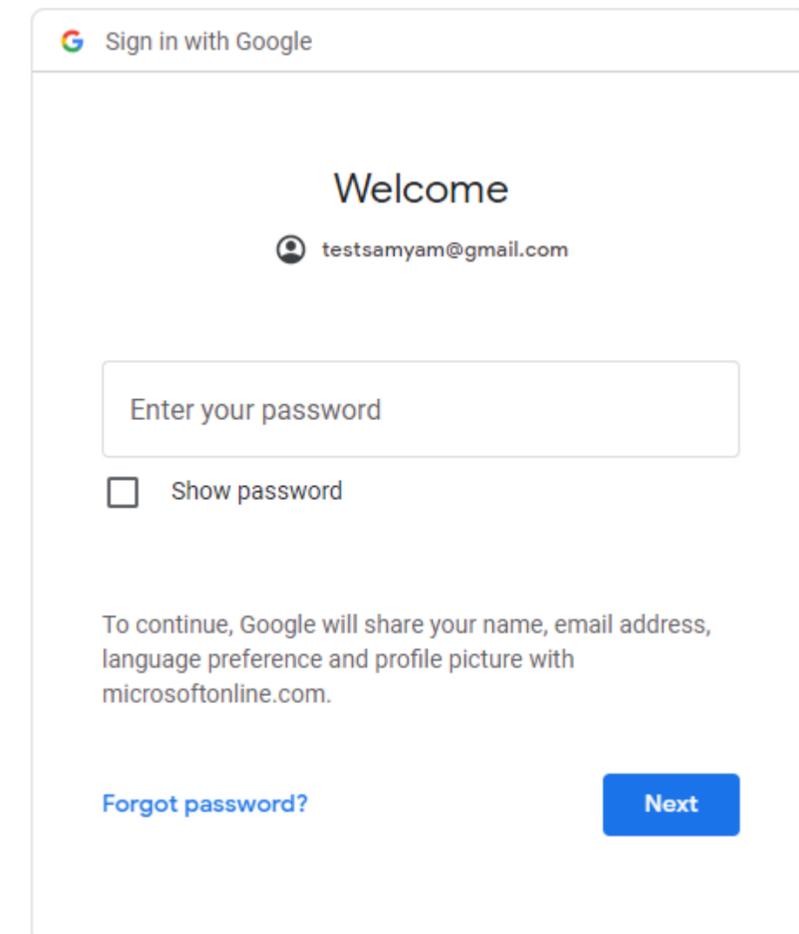
Google Users:



The screenshot shows the Google sign-in interface. At the top left is the Google logo and the text 'Sign in with Google'. The main heading is 'Sign in' followed by 'to continue to microsoftonline.com'. There is an input field for 'Email or phone' containing 'testsamyam@gmail.com'. Below the field is a link 'Forgot email?'. A paragraph of text states: 'To continue, Google will share your name, email address, language preference and profile picture with microsoftonline.com.' At the bottom, there are two buttons: 'Create account' and 'Next'.

English (United Kingdom) ▾

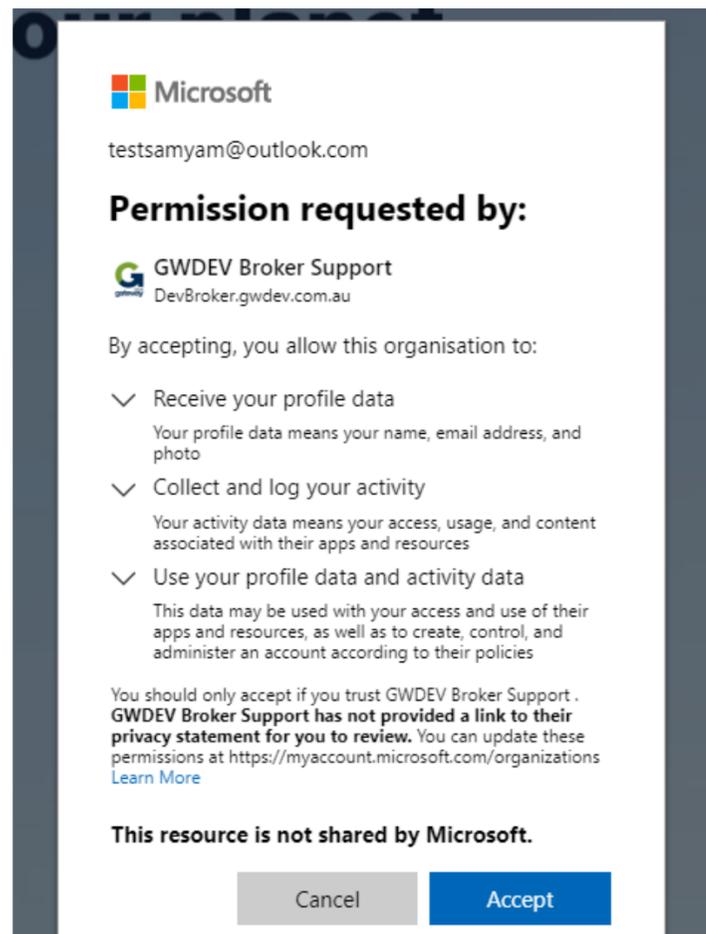
[Help](#) [Privacy](#) [Terms](#)



The screenshot shows the Google sign-in interface with an account selected. At the top left is the Google logo and the text 'Sign in with Google'. The main heading is 'Welcome' followed by a user icon and the email address 'testsamyam@gmail.com'. There is an input field for 'Enter your password'. Below the field is a checkbox labeled 'Show password'. A paragraph of text states: 'To continue, Google will share your name, email address, language preference and profile picture with microsoftonline.com.' At the bottom, there are two buttons: 'Forgot password?' and 'Next'.

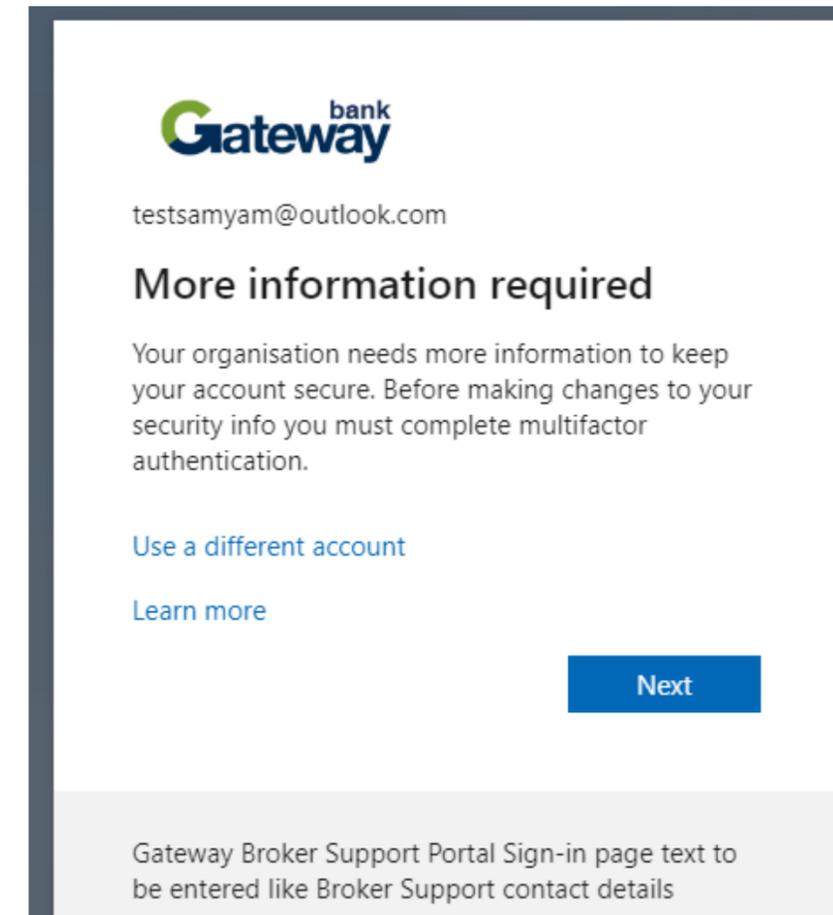
Step 4

Accept the permission set by Gateway



Step 5

Click on next to go through the authentication process



Step 6

For Step 6 there are 2 options:

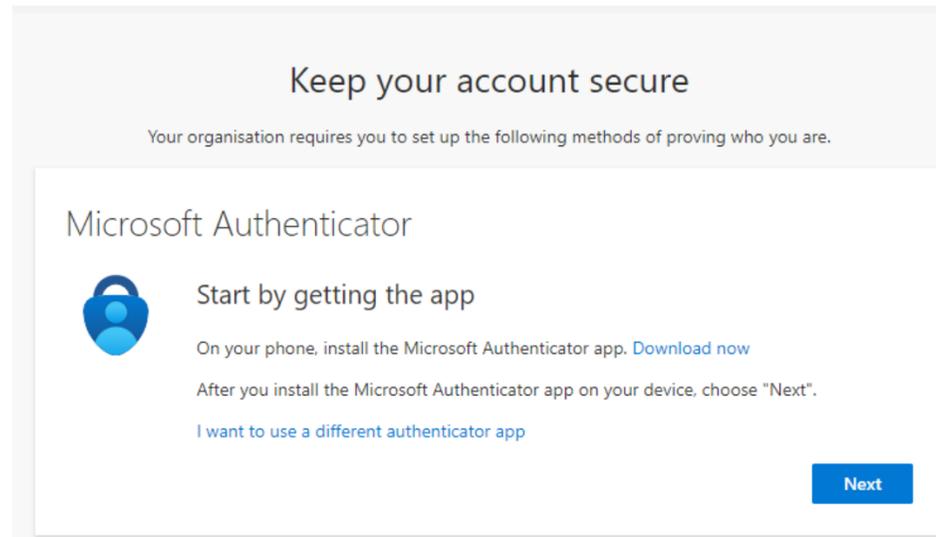
Option 1 (Slide 8): Download [Microsoft Authenticator Application](#) in your Mobile device (please Note Brokers have the option to use different authenticator application as well)

Option 2 (Slide 9): Alternate Authenticator: [Google Authenticator-](#) Download Google Authenticator in your Mobile Device:
Click on "I want to use a different authenticator"

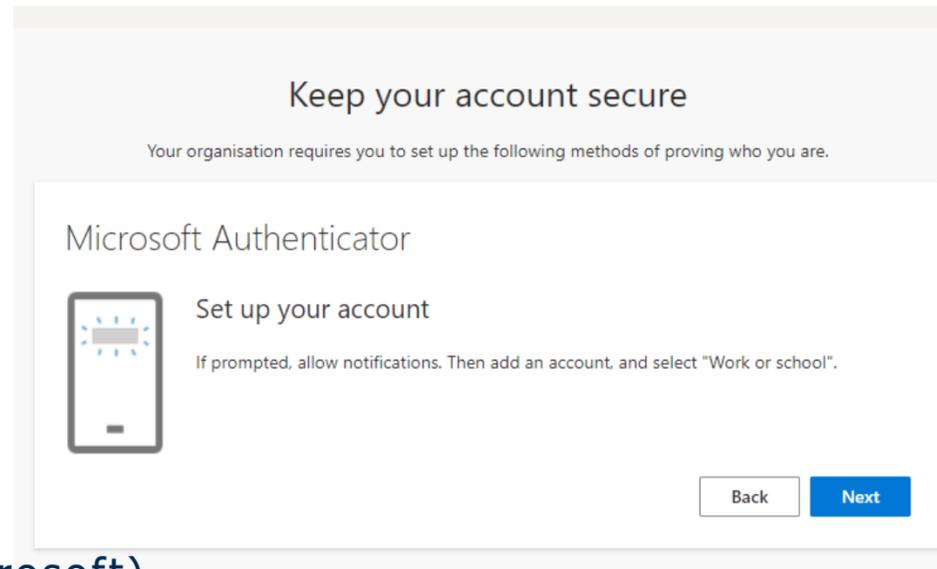
Step 6

Download **Microsoft Authenticator Application** in your Mobile device (please Note Brokers have the option to use different authenticator application as well)

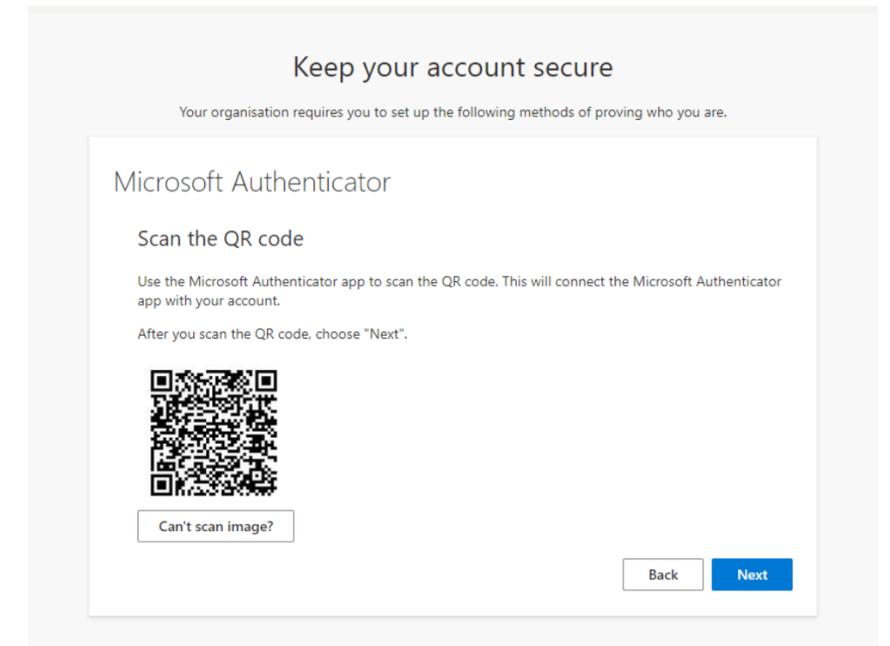
1



2

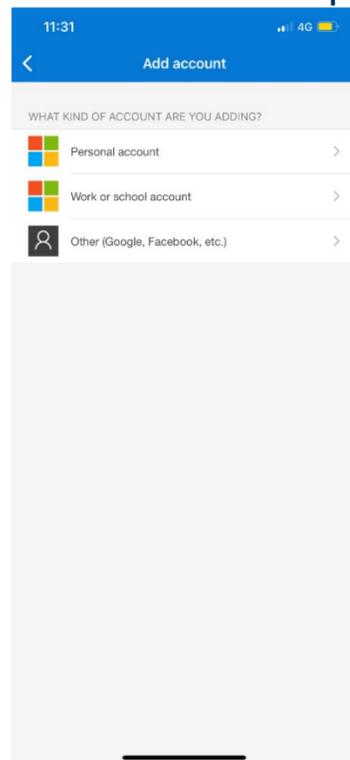


3

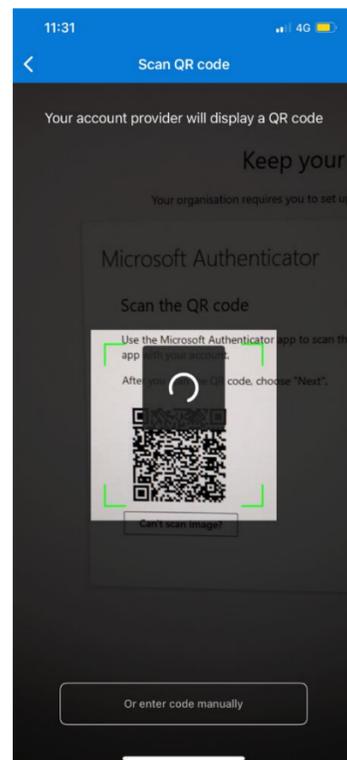


Authentication process in Authenticator App (Microsoft)

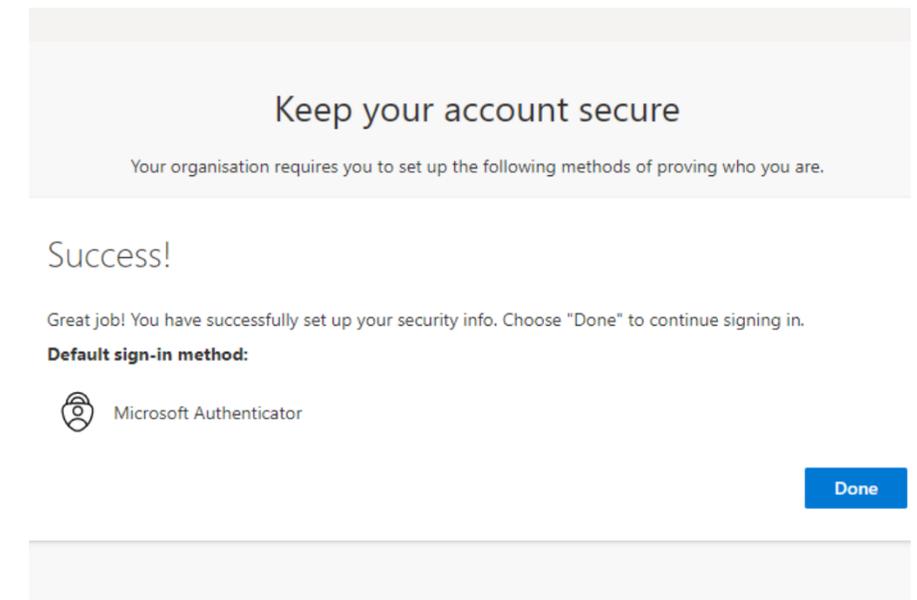
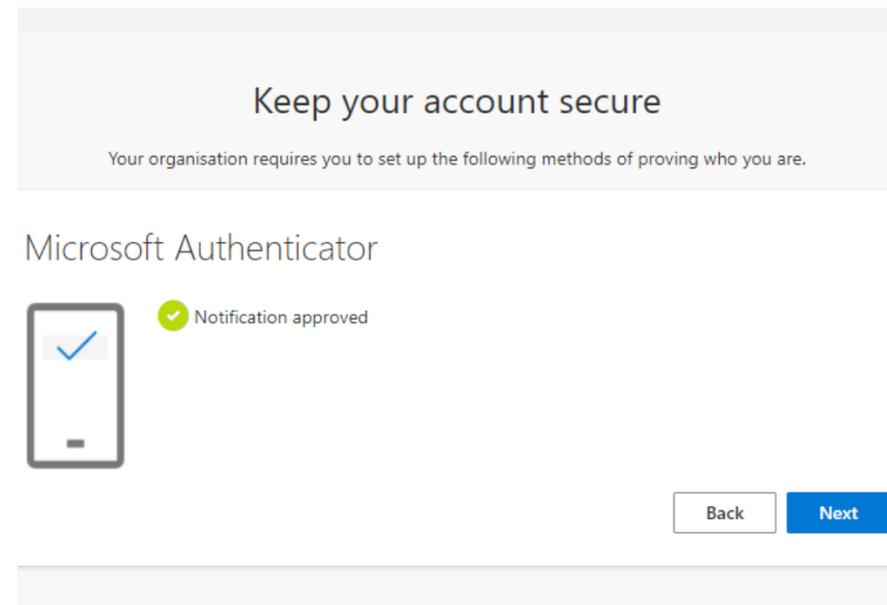
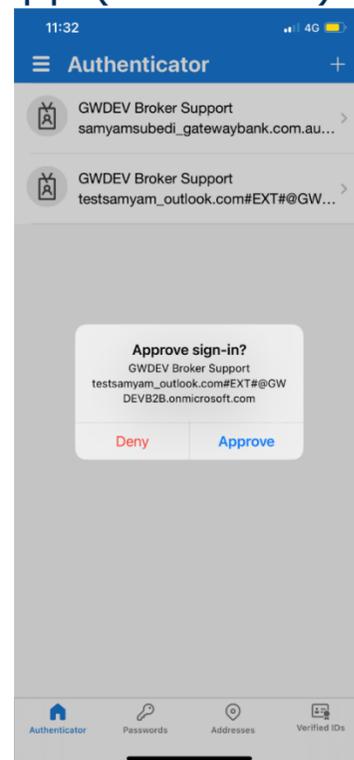
4



5



6

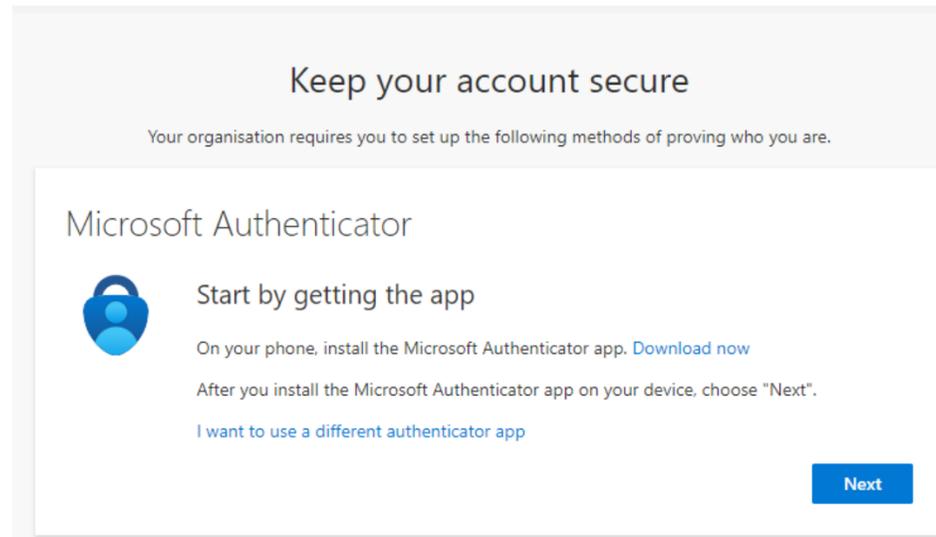


This process is to be followed when the broker is login in for the first time. The broker can login anytime again using the same invitation link. Note: Please note that the brokers must be logged in to Outlook or Google via the browser they are trying to login.

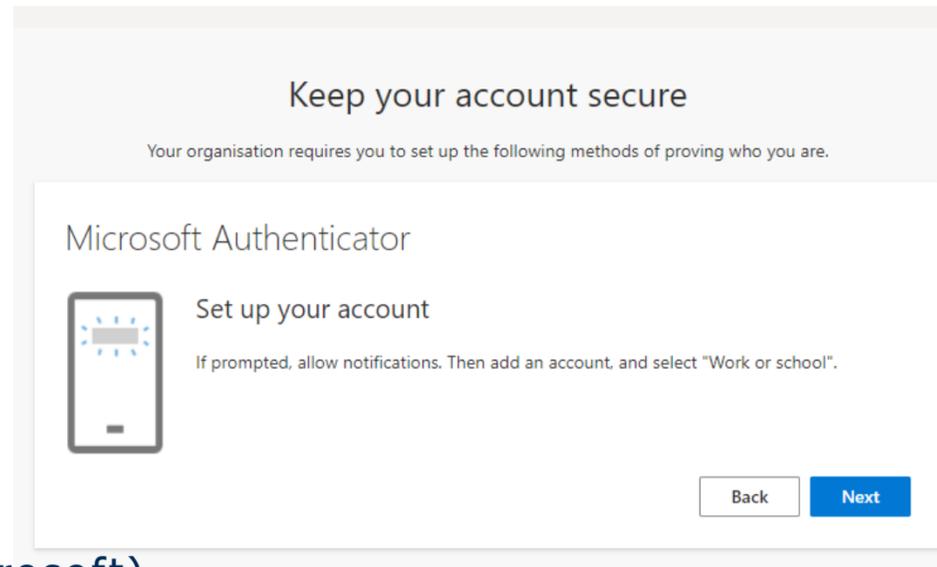
Step 6

Alternate Authenticator: **Google Authenticator-** Download Google Authenticator in your Mobile Device:
Click on "I want to use a different authenticator"

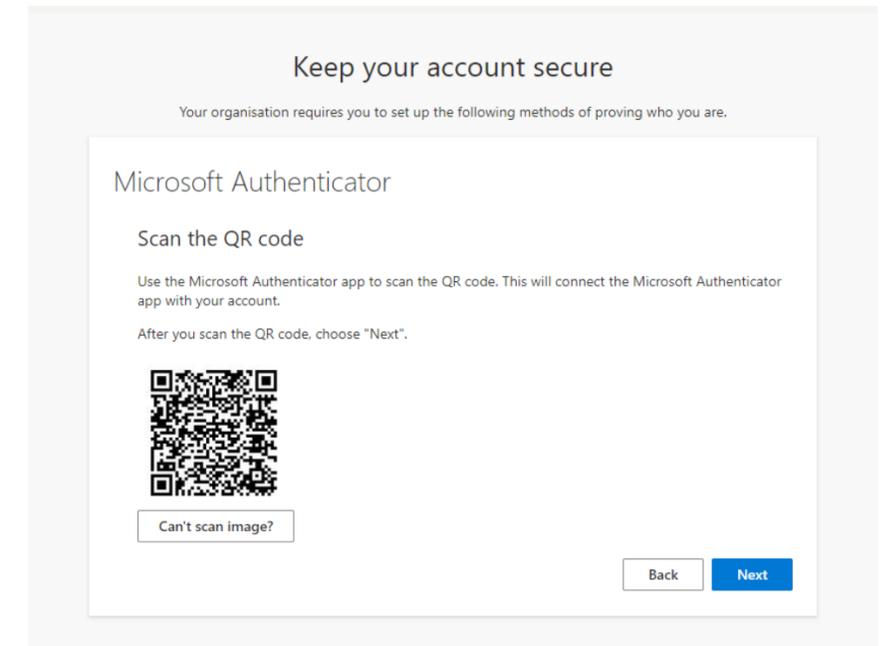
1



2

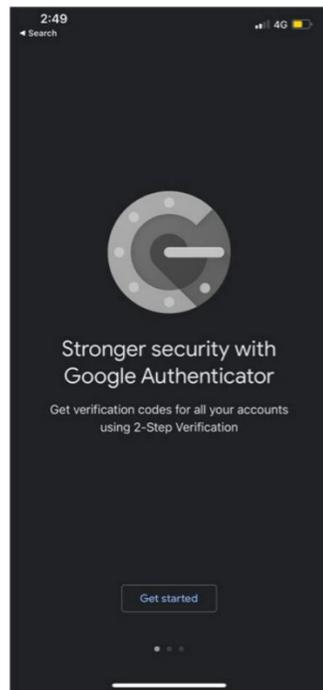


3

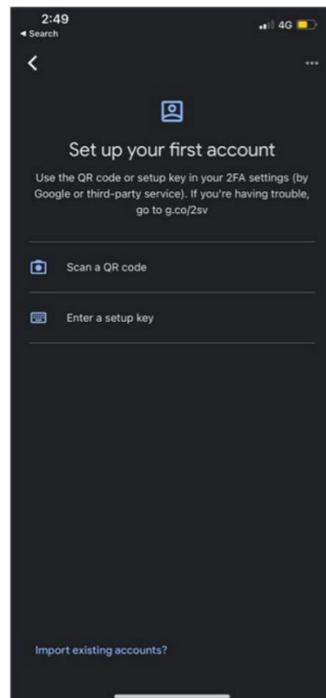


Authentication process in Authenticator App (Microsoft)

4



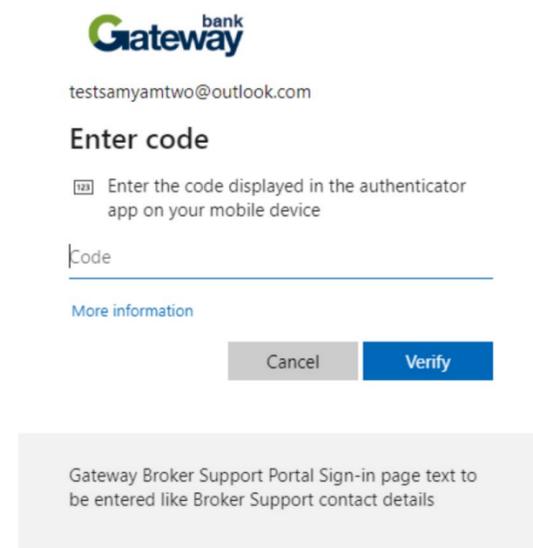
5



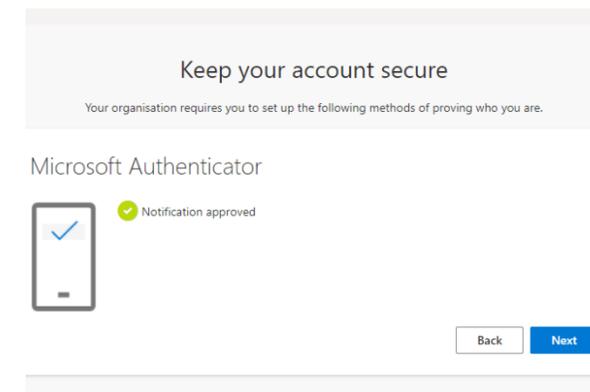
6



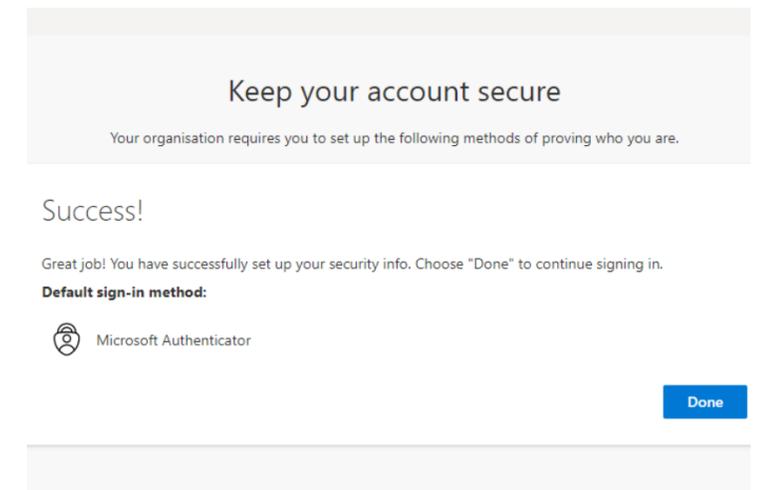
7



8



9



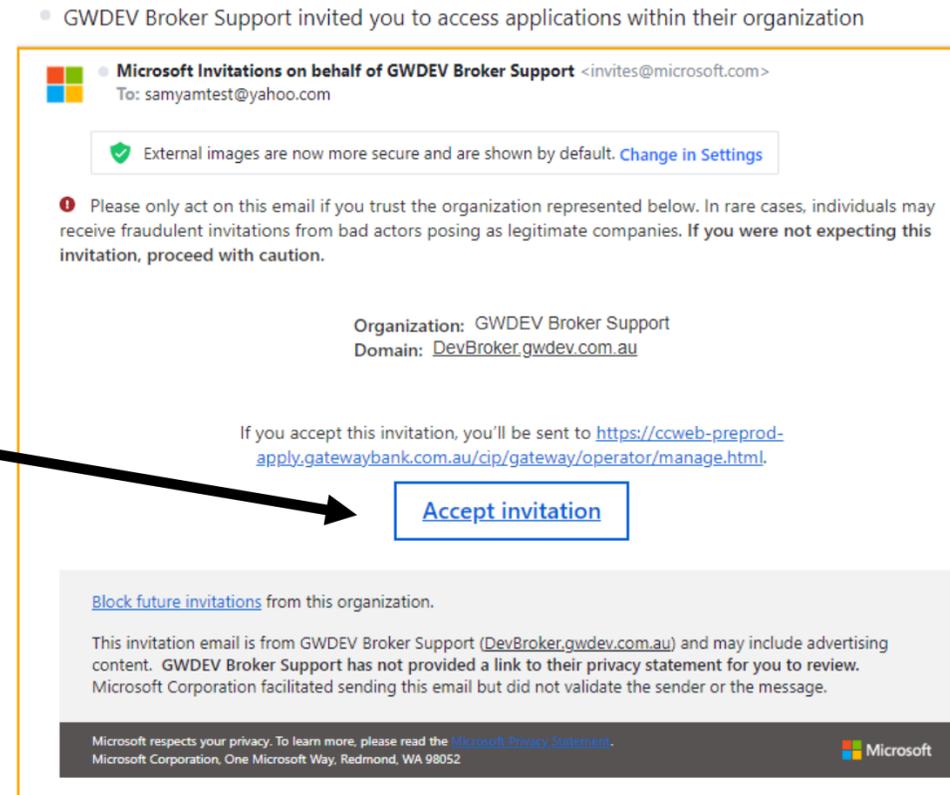
This process is to be followed when the broker is login in for the first time. The broker can login anytime again using the same invitation link.
Note: Please note that the brokers must be logged in to Outlook or Google via the browser they are trying to login.

How to register for Gateway's broker portal

Other Devices (Non-Google/Microsoft Outlook Users)
E.g., Yahoo

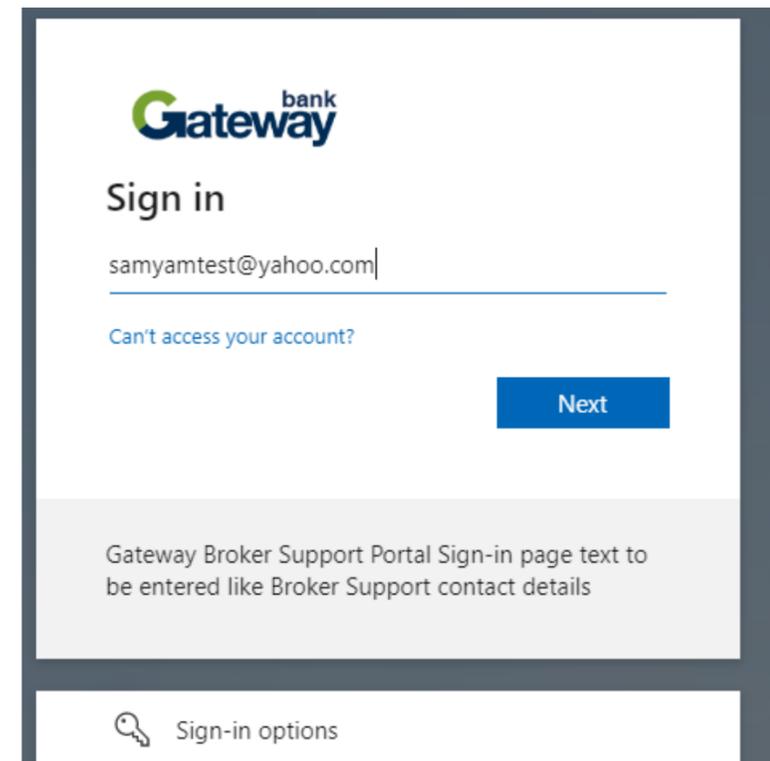
Step 1

Invitation Email: Accept Invitation via the email



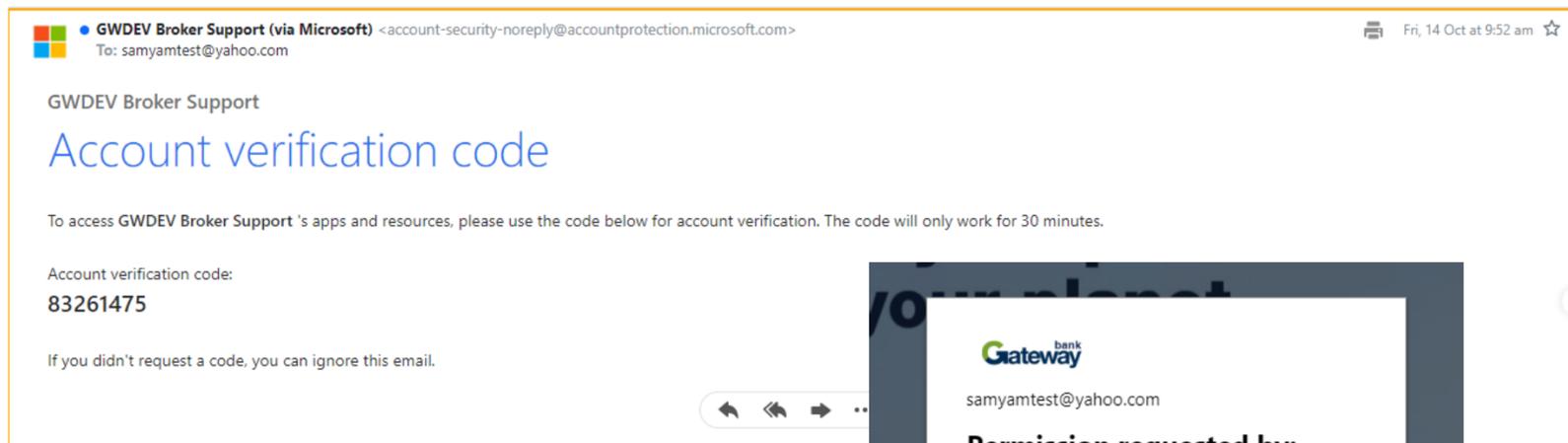
Step 2

Enter your User ID which is the email address



Step 3

Enter 8-digit verification Code Sent to Email and accept the permission set by Gateway Bank.



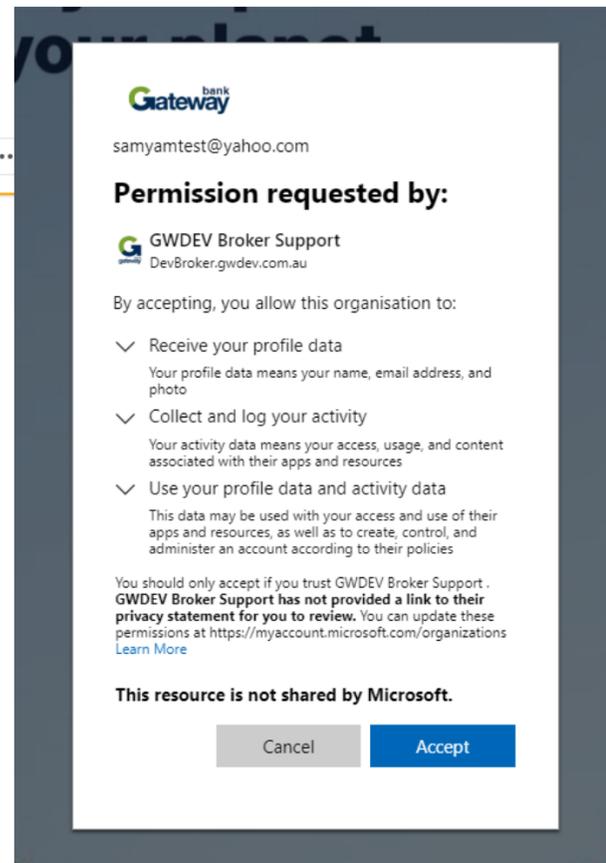
← samyamtest@yahoo.com

Enter code

We just sent a code to samyamtest@yahoo.com

83261475

Sign in



Step 4

Follow the same steps from Step 3 as Google and Microsoft users.

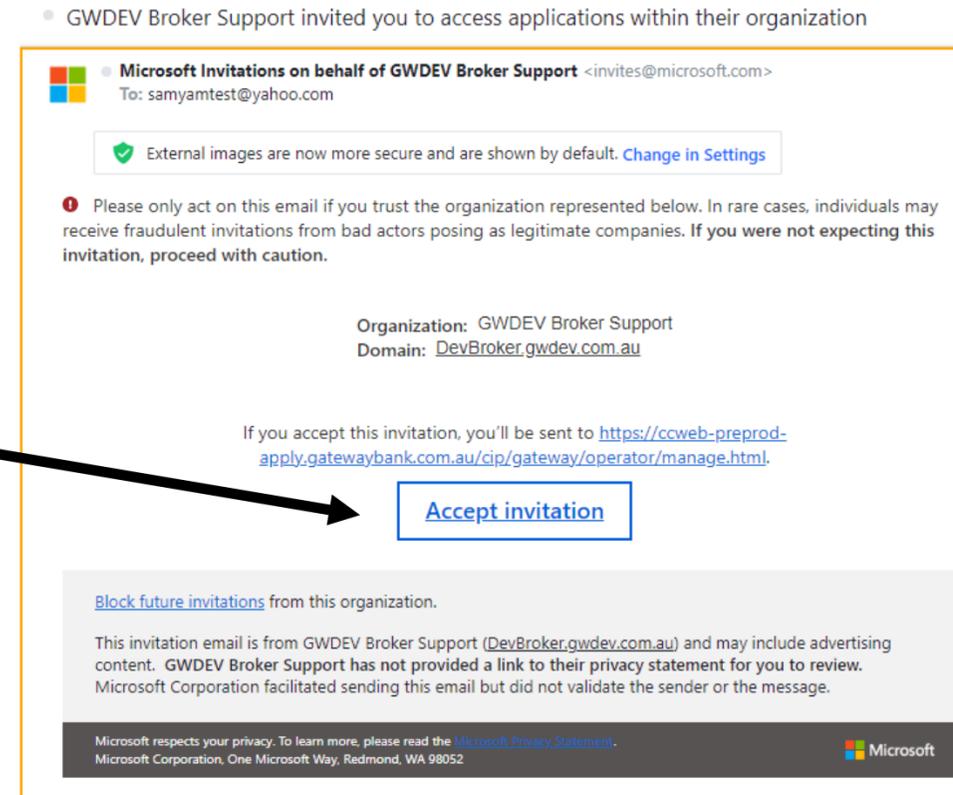
Note: Please note you are only prompted to use verification code as well as the authenticator app if you are not a Google or Microsoft user.

Follow the same process every time you log in.

Previous Method – With Password

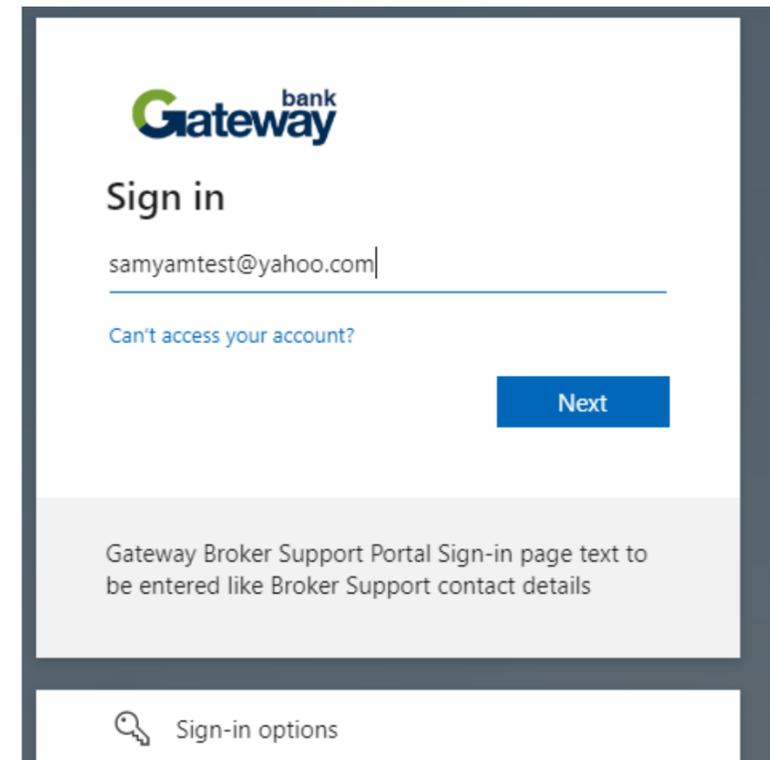
Step 1

Invitation Email: Accept Invitation via the email



Step 2

Enter your user ID which is the email address



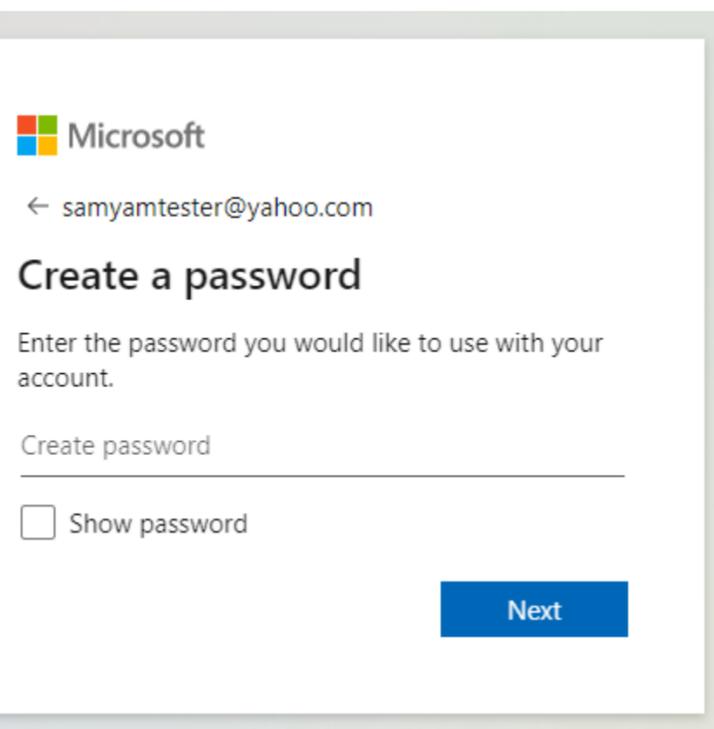
Step 3

You will then be prompted to create a new password and a verification code is sent to your email to verify the email.

Step 4

Follow the same steps from Step 3 as Google and Microsoft users.

Note: Please note you are only prompted to create a new password when registering the first time. You will be asked to enter your password after the first time when you complete the registration



Microsoft
← samyamttester@yahoo.com

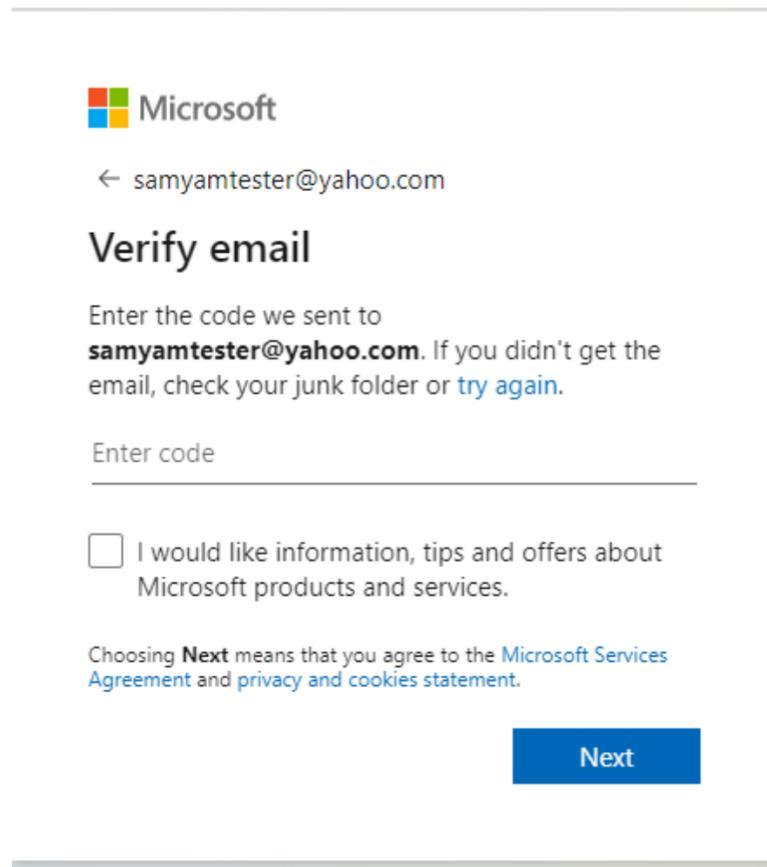
Create a password

Enter the password you would like to use with your account.

Create password

Show password

Next



Microsoft
← samyamttester@yahoo.com

Verify email

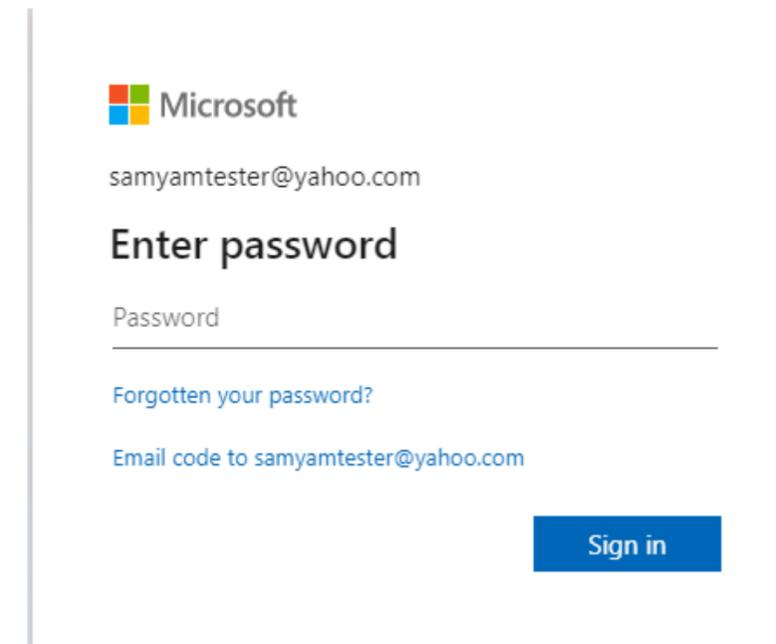
Enter the code we sent to **samyamttester@yahoo.com**. If you didn't get the email, check your junk folder or [try again](#).

Enter code

I would like information, tips and offers about Microsoft products and services.

Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).

Next



Microsoft
samyamttester@yahoo.com

Enter password

Password

[Forgotten your password?](#)

Email code to samyamttester@yahoo.com

Sign in

What about Password
recovery?

There are two options through which a broker can recover their password.

OPTION 1

Step 1

Click on "forgotten your password?"



Microsoft
testsamyam@yahoo.com
Enter password
Password
[Forgotten your password?](#)
Email code to testsamyam@yahoo.com
Sign in

Step 2

Email an 8-digit verification code to registered email.

Microsoft
We need to verify your identity
How would you like to get your security code?
 Email testsamyam@yahoo.com
[I have a code](#)
[I don't have any of these](#)
Cancel Get code

Microsoft account password reset
Microsoft account team <account-security-noreply@accountprotection.microsoft.com>
To: testsamyam@yahoo.com
Tue, 11 Oct at 13:05
Microsoft account
Password reset code
Please use this code to reset the password for the Microsoft account te**m@yahoo.com.
Here is your code: 6179091
If you don't recognise the Microsoft account te**m@yahoo.com, you can [click here](#) to remove your email address from that account.
Thanks,
The Microsoft account team
Reply, Reply all or Forward

Step 3

Enter the verification code.



Verify your identity

We've just sent a code to samyamtester@yahoo.com. Check your emails for a message from the Microsoft account team, and enter the code here.

Enter code

[Use a different verification option](#)

Cancel

Next

Step 4

Enter new password.



Reset your password

8-character minimum; case-sensitive

New password

Re-enter password

Cancel

Next

Step 5

Password will be changed successfully.



Security info updated

Summary of what you've completed:

Your password was changed

Sign in



testsamyam@yahoo.com

Enter password

Password

[Forgotten your password?](#)

[Email code to testsamyam@yahoo.com](#)

Sign in

After the recovery of your password, follow same steps from Step 3 as Google and Microsoft users to continue.

Note: The account is locked for 24 hours if the verification code is requested more than 4 times.

OPTION 2

Step 1

Click on "I don't have any of these"



Microsoft

We need to verify your identity

How would you like to get your security code?

Email testsamyam@yahoo.com

[I have a code](#)

[I don't have any of these](#)

Cancel Get code

Step 2

Enter a recovery email account. A 4-digit code is to the recovery email account



Microsoft | Account

Recover your account

Which Microsoft account are you trying to get back into?

Email, phone or Skype name

testsamyam@yahoo.com

Note: If you've turned on two-step verification, you can't recover your account this way.

Where should we contact you?

Enter an email address that's different from the one you're trying to recover.

Contact email address

testsamyam@outlook.com

If you don't have another email address, [create a new one with Outlook.com](#)

Enter the characters you see

[New](#) | [Audio](#)

GMHX

Next

Step 3

Enter the 4-digit code.

We've just sent a code to testsamyam@outlook.com.

Check your emails for a message from the Microsoft account team, and enter the code here.

Verify

Cancel

Step 4

Fill in more information as required.

Microsoft | Account

Account recovery for testsamyam@yahoo.com

Tips to get back into your account:

If possible, answer these questions from a device and location that you've used before with this account. On the following pages, answer as many questions as you can. If you don't know an answer, just try your best guess.

First Name

Surname

Birth date

Country/region where you created your account

State/Territory

Postal Code

Next

Back

Microsoft | Account

Account recovery for testsamyam@yahoo.com

Other passwords you've used for this account (one per text box)

[Add another password](#)

Have you used any of the Microsoft products below with your account before? Tick all that apply.

Outlook.com or Hotmail

Skype

Xbox

Have you ever purchased something from Microsoft before, such as software, a device or a subscription?

No

Yes

Next

Back

Step 5

Microsoft will send an email to the recovery account entered in Step 2 if more information is required to recover the account

 Microsoft | Account

Your information has been submitted

We'll send an email to testsamyam@outlook.com to let you know if you've provided enough information to recover your account. It usually takes us about 24 hours information submitted.

OK

Note: It usually takes up to 24 hours to review the information

Any questions?

Phone: 1800 752 575 (please quote your Broker ID)

Email: support@gatewaybank.com.au



**For your pocket
& your planet**